

DATE: \_\_\_\_\_

## COURSE APPROVAL FORM 2015-16

**PLEASE COMPLETE FOR ALL OFF-CAMPUS OR dTHS SUMMER SCHOOL COURSES**

Name of Student: \_\_\_\_\_ Class of 20\_\_\_\_\_

I would like to take the following course for:

Remediation                      dTHS course you are remediating: \_\_\_\_\_

Enrichment/Advancement

Course Title: \_\_\_\_\_ School: \_\_\_\_\_

I intend to enroll:    Summer        Fall                      Spring (circle one) of 20\_\_\_\_\_.

Semester or Year Course: \_\_\_\_\_ Start/End dates of course: \_\_\_\_\_

Please give a brief description as to why you would like to take this class \_\_\_\_\_

**If Non-dTHS Course: Course description required. Please attach to this form.**

**I have confirmed that this is a UC/CSU approved. (Circle one)**                      **Yes**                      **No**  
 Visit the UC Doorways website to check approval at <http://www.ucop.edu/doorways/>. Not all courses are acceptable. dTHS requires most courses to be UC/CSU approved courses so look for options on their approved list.

**I have confirmed that the school can provide a transcript. (Circle one)**                      **Yes**                      **No**  
 (Contact the school to be sure they are a credit granting institution that can provide a transcript. All courses taken off-campus are not included on the NCJHS transcript.) \* **PLEASE NOTE: KNOWLEDGE COUNTS, K12, ADVENTA AND COURSES AT EL CAMINO, AGOURA, CALABASAS & CSUN DO NOT MEET THE UC/CSU REQUIREMENT AND ARE NOT ACCEPTABLE TO dTHS.**

**COMPLETE THE BOX BELOW AND RETURN TO COLLEGE COUNSELING OFFICE**

1. Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

2. Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

3. Department Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

4. College Counseling Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**REMEMBER: All off-campus options require permission of the department chair and college counseling prior to enrollment and submission of transcript to College Counseling after completing the course.** Check with the department chairs or college counseling if you have questions about course equivalencies. In general, online lab science courses will not be approved unless they include a supervised wet lab component.